

Aiken Jaycees

2015



Serving Aiken since 1939

The Jaycee Creed

We Believe:

**That faith in God gives meaning
And purpose to human life;
That the brotherhood of man transcends
The sovereignty of nations;
That economic justice can best be won by
Free men through free enterprise;
That government should be of laws
Rather than of men;
That earth's great treasure
Lies in human personality;
And that service to humanity
Is the best work of life.**

Our Vision

To become the organization of choice for young people, providing direction and leadership to our committees and nation.

Our Mission

To provide young people the opportunity to develop personal and leadership Skills through community involvement while expanding the Jaycee movement.

Simply Put

In an environment that fosters true friendship, we offer the best opportunities for community service and leadership development to men and women 18-40 years of age.

**AIKEN JAYCEE
ORGANIZATIONAL CHART**

President

Vice Presidents

Management Development
Membership Development
Community Development
Individual Development

Treasurer

Secretary

National Headquarters

US Junior Chamber of Commerce
100 Chesterfield Business Parkway
Suite 200
Chesterfield, MO 63005
(636) 681-1857
(636) 681-1401 (Fax)

State Officer Executive Board

**President
Chairman of the Board
Programming Vice President
On-To Program Manager
Admin VP/Secretary/Treasurer
SCOYA Program Manager
Training Coordinator
Chaplin**

Regional Directors

**Piedmont
Midlands**

AWARDS GIVEN BY THE AIKEN JAYCEES

DISTINGUISHED SERVICE AWARD: Given to individuals of Jaycee age in the Aiken area who have contributed outstanding service to their community. Selected by a panel of judges and given during Jaycee Week in January at the DSA Banquet. Awards are given in several fields, such as Outstand Young Farmer and Outstanding Young Educator.

LEWIS WISE JAYCEE OF THE YEAR: Given to the member of our Chapter who has contributed the most toward projects and activities during the year. This award is given in honor of Lewis Wise, the first President of the Aiken Jaycees

KEY MAN AWARD: Given to a member who contributed to all phases of chapter activity during the year, especially by assisting the President and other officers.

LARRY ROGERS AWARD Given to the most outstanding Project Chairperson.

JIM SMITHE ROOKIE OF THE YEAR AWARD: Given to a first-year member who showed outstanding participation in all chapter activity during the year.

PRESIDENTIAL AWARD: Given to member for their efforts on specific projects and/or overall dedication throughout the year.

CERTIFICATES OF APPRECIATION: Given to individuals and organizations outside our Chapter who assisted the Aiken Jaycees during the year.

JAYCEE OF THE MONTH/QUARTER: Awards presented to members who have exemplified the Jaycee spirit during the award period.

CONSTITUTION OF THE AIKEN JAYCEES, INC.

ARTICLE I Name and Address

Section 1. The name of this organization shall be the Aiken Junior Chamber of Commerce, also known as the Aiken Jaycees.

Section 2. The principal office of the organization is located in Aiken, South Carolina.

ARTICLE II Affiliation with State, National, & International Bodies

Section 1. This organization shall be and is hereby affiliated with the South Carolina Junior Chamber of Commerce, the United States Junior Chamber of Commerce, and the Junior Chamber International, and is subject to the constitutions and by-laws of these bodies in so far as they affect and prescribe the functions of the local Jaycee Chapter and are not in conflict with this Constitution and By-laws.

ARTICLE III Purpose

Section 1. The purpose of this organization shall be to provide the young people of the metropolitan area of the county of Aiken a medium for training in citizenship and leadership, and to promote the civic, educational, and economic activity of the Community, State and Nation.

ARTICLE IV Membership

Section 1. Any young person of good character and repute between the ages of 18 and 40, both inclusive, is eligible for membership, provided said individual resides or has a place of business in Aiken County, South Carolina.

Section 2. Any active member of any Jaycee Chapter who resides in

Aiken County and is over the age of forty years (40) may pay the dues of forty dollars (\$40.00) and occupy the status of an Associate Member of the Aiken Jaycees. An associate member shall not be required to attend meetings and shall not be permitted to vote or hold office.

Section 3. If, in the opinion of two-thirds of the entire Board of Directors, any member has been guilty of conduct contrary to the purpose of the organization, the Board of Directors shall have the power to suspend said member, provided, however, that in the event of suspension the member, or any member on their behalf, may appeal to the entire organization at any regular meeting and two-thirds of the members present may reverse the action of the Board of Directors and reinstate the member to their active status. This member cannot serve on the Board for a period of one year.

Section 4. All members of the organization shall be required to participate in the current Activation Program set forth by National Headquarters, unless excused by the local President.

ARTICLE V Government

Section 1. The government of the organization shall be vested in a Board of Directors of up to twelve (12) members, from which shall be chosen in the manner provided in the By-laws, a President, a Management Development Vice-President, an Individual Development Vice-President, a Community Development Vice-President, a Membership Development Vice-President, a Secretary, a Treasurer, up to four (4) Directors, and a Chairman of the Board, which shall be the previous year's President.

ARTICLE VI Amendments

Section 1. The revocable portions of this Constitution may be amended by a two-thirds vote of the members present at any regular meeting, provided written notice of the proposed amendment or amendments has been given to or mailed (physical or electronic) to each member at his last known address at least seven (7) days in advance of the meeting.

BAYLAW I

Dues and Fees

Section 1. The annual dues for active members of this organization shall be fifty-five (\$55). This includes the dues of and entitles membership in the Aiken Jaycees (Aiken Junior Chamber of Commerce), the South Carolina Junior Chamber of Commerce, the United States Junior Chamber of Commerce, and Junior Chamber International. Further, it entitles the member to any regular publications for the general membership which are published by any of the above corporations. It is hereby provided that such amounts may be increased or decreased by a two-thirds majority of the members voting at any regular meeting. Dues are payable in full the month prior to the anniversary month of each member.

Section 2. If meals are served at the Chapter meetings, each member eating shall pay a fair price set by the President Chairman. Meals will be paid and not billed at each meeting. The Treasurer shall be responsible for all record keeping regarding the meals.

Section 3. New members shall be charged sixty-five (\$65) at the time membership is tendered. This includes the national administrative fee, the annual dues, and covers the cost of the Jaycees pin and membership materials. A transferee from another Jaycee chapter shall pay a transfer fee of fifteen (\$15) dollars, and former members desiring reinstatement shall pay the prescribed dues as a new member.

Section 4. All members shall be notified of their membership renewal date by mail (physical or electronic). It is the member's responsibility to report any change of address to the Membership Development VP. Payment of the renewal dues shall be due by the 15th of the month prior to the month of renewal.

Section 5. Membership dues shall be the only required payment with respect to Aiken Jaycee activities. The purchase of meal, t-shirts, etc., shall be optional. Any member who has not paid his/her dues by the due date shall be considered in arrears and may be dropped from the roster. Any member who wishes to become reactivated may pay all delinquent dues and the state's reinstatement fee. After a period of six months, a dropped member will be required to pay the new membership dues to become an active member again.

Section 6. The annual dues for Associate Members of the organization shall be forty dollars (\$40) due in December of each year. Associate membership shall extend only to the local organization, and shall entitle the member to participate in all local meetings, projects, and receipt of the local monthly newsletter.

Section 7. Notice of resignation of membership may be accepted at any time by the President. Such notice will be made known to the Treasurer immediately. Notification of resignation of a board member will be made by the President to the membership at a regular meeting.

BYLAW II Government

Section 1. The Board of Directors shall be the Executive Committee of the Aiken Jaycees, whose duties shall be to transact all business and to outline the organization's policies. As the Board members are representatives of the chapter at large, their rulings and transactions shall be subject to the approval of the majority of the chapter.

Section 2. All notes, contracts, or obligations of any character, when authorized by the Board of Directors, shall be executed by the President, or in the President's absence, by the Management Development Vice-President.

Section 3. The President, Treasurer, and one Treasurer appointed alternate (who shall be approved by the Board) shall be the only persons allowed to be signers on any and all bank or financial accounts. The President shall not make any financial payments or debts without the Treasurer's approval.

Section 4. Vacancies on the Board of Directors or in any office shall be filled by the President, with the approval of the Board of Directors. The appointee shall serve for the duration of the term of the position he was appointed to fill. If, in the event a Director does not take office after being elected, and before the installation banquet, this vacancy shall be filled by the elected President, with the approval of the Board of Directors.

Section 5. In the event the office of President becomes vacant for any

reason, the Management Development Vice-President shall contact the Board of Directors within one (1) week after the vacancy is effective. The Directors will set the date for a special election to fill the vacancy. All active members will be given written notice (physical mail or electronic) at least fifteen (15) days in advance of this special election. A new President will be elected for the current Board of Directors (pursuant to procedure set forth in Bylaw IV, Section 3). Vacancies on the Board of Directors, or in any other office, after the election, shall be filled by the new President, as prescribed by Bylaw II, Section 4.

BYLAW III Meetings

Section 1. The organization shall hold regular business meetings and/or chapter meetings, combined or separate, to be determined by the Board.

Section 2. Following the annual meeting, prior to the State Convention, the retiring President, with the approval of the membership, shall designate a night for an installation banquet, at which time the retiring President, shall make his annual report, and the officers and directors for the coming year shall be installed.

Section 3. Meetings of the Board of Directors shall be held at the call of the President. Special meetings of the organization, or of the Board of Directors, may be called by the President or by six (6) Directors upon request.

Section 4. Those present at a regular or special meeting shall constitute a quorum, and the greater of one-third of the number of directors in office or two directors shall constitute a quorum at a meeting of the Board of Directors. All members shall be notified by mail (physical or electronic) or phone of any special meeting.

BYLAW IV Nomination & Election of Officers & Directors

Section 1. At the election meeting there shall be elected in the following order: President, Management Development VP, Individual Development VP, Community Development VP, Membership Development VP, and four

directors. The President shall appoint a Secretary and Treasurer.

Section 2. The first meeting in August, members shall declare interest in serving on the board of directors. At the first meeting in September, candidates shall announce their candidacy for a specific office. The secretary has the following week to send out physical mail or e-mail notices. The elections shall be held at the election meeting, which is the last meeting in September.

Section 3. At the election meeting, the President and Vice Presidents shall be elected in the order stated in section 1. Election shall be by secret ballot with each office voted on separately. In the election of each office, if no nominee receives a majority vote, a runoff will be held between the two members receiving the greatest number of votes on such ballot. All secret ballots shall be counted in front of the membership present on the night the vote is taken. If only one nominee is presented for the office, then the nominee shall be elected by acclamation.

Section 4. Any candidate not elected to the office for which he/she announced his/her candidacy is eligible to be nominated from the floor for any office remaining to be voted on.

Section 5. Should an office have no candidates identified at the 2nd meeting in Aug, the election for that office shall be held after the last election for an office with candidates. In this event, nominations will be taken from the floor, and elections will be by secret ballot. If there is only one nomination from the floor, the use of secret ballot may be waived by a two-third vote.

Section 6. Should an office have no elected or appointed member after the annual meeting, the President shall appoint an officer and have him/her voted on by the Chapter at the next meeting. Should the office of President have no elected member, the Chairman of the Board shall appoint an officer and have him/her voted on by the Chapter at the next meeting. These appointments must be passed by two-thirds of the voting present.

Section 7. Absentee ballots shall be available at the first meeting in September. Absentee ballots must be returned to the Secretary or President in person, by physical mail sent to the P. O. Box, or e-mail sent to both the Secretary and President before the election meeting. No late

ballots will be accepted. Absentee candidates cannot be nominated from the floor.

Section 8. All Officers and Directors shall take office upon installation, but in no event later than January 1. The immediate past President shall be a voting member of the Board of Directors and be called Chairman of the Board. If in the event the past President cannot serve on the Board of Directors, then the President, with the approval of the Board of Directors, shall appoint a member to serve as the Chairman of the Board.

BYLAW V

Duties

Section 1. All officers' duties shall be such as ordinarily pertain to, and are indicated by, the titles of their offices.

Section 2. The President shall direct and supervise the affairs of the organization. Specifically, the President shall:

- A. Make an annual report to the members
- B. Represent the organization within the community
- C. Supervise the preparation of the plan for the full year
- D. Supervise and assist the officers in the performance of their duties
- E. Answer correspondence promptly
- F. Preside and maintain order at all meetings or delegate this responsibility to another officer
- G. Preside over Board of Directors meetings

Section 3. The Individual Development Vice-President shall be responsible for:

- A. Leadership Development Programs
- B. Family Life/Spiritual Development Programs
- C. Personal Skills Programs

Section 4. The Community Development Vice-President shall be responsible for:

- A. Human Services Programs
- B. Community Improvement Programs
- C. Community and Civic Involvement Programs

Section 5. The Management Development Vice-President shall be

responsible for Ways and Means Projects and all matters concerning finance and secretarial duties. Specific responsibilities include:

- A. Assume the duties of the President in the President's absence, or in the event the office of President shall become vacant, assuming the duties of the President during the interim period until a new President is elected
- B. Chapter Planning Needs
- C. Training Programs
- D. Financial Management
- E. Personnel/Social Activities Management

Section 6. The Secretary shall:

- A. Give notice of all special meetings
- B. Keep the minutes of all meetings
- C. Be responsible for correspondence assigned to him/her
- D. Be custodian of official records of the organization
- E. Maintain records of attendance at regular meetings
- F. Maintain supplies for the proper functioning of the organization

Section 7. The Treasurer shall:

- A. Report in detail semi-annually to the Board of Directors and to the members at large at the first meeting of the new fiscal year with respect to all sums received and expended, all outstanding obligations, and such other matters as may be deemed proper (The President shall appoint a committee to investigate the books of the Treasurer at any time at the discretion of the Board.)
- B. Develop a detailed written Treasurer's Report quarterly to be presented to the Board of Directors and general membership
- C. Prepare (with input from the Vice-Presidents and President, as well as any regular member) and bring a proposed budget before the Chapter for approval prior to the deadline for submission of the planned program to the South Carolina Junior Chamber of Commerce

Section 8. The Management Development Vice-President and Treasurer, both outgoing and incoming, shall make a financial report of the books of the organization annually. The report shall begin the month of Jan. of each year. The findings of this report shall be made in writing to the membership no later than the first meeting in Feb.

Section 9. The Membership Development Vice-President shall be responsible for all matters in the nature of members specifically:

- A. Recruitment and Orientation Programs
- B. Retention, Activation and Renewal Programs
- C. Maintaining the Chapter Roster

Section 10. The four (4) other Directors of the Board shall serve as needed to the chapter of the Aiken Jaycees

BYLAW VI Committees

Section 1. The Board of Directors shall decide upon committees deemed proper and necessary to fulfill the object and purpose of the organization.

Section 2. The President shall be an ex-officio member of all committees.

BYLAWS VII Rules of Order

Section 1. Robert's Rules of Order, Revised, shall govern all proceedings of all meetings of the organization and its constituent parts, except as provided herein.

BYLAWS VIII Amendments

Section 1. These Bylaws may be amended by a two-thirds vote of the members at any regular or special meeting provided written notice of the proposed amendment or amendments has been given to or mailed (physical or electronic) to each member at his last known address at least seven (7) days in advance of the meeting. These Bylaws may not be waived without one week's prior notice.

BYLAW IX Policy

Section 1. On all matters not covered by the Constitution and Bylaws of the Aiken Jaycees, the Constitution, Bylaws, and Policy Manual of the South Carolina Junior Chamber of Commerce shall govern the affairs of the local organization, with advice of an attorney attained by the Chapter.

BYLAW X Discipline

Section 1. The Board of Directors is empowered to remove, by three-fourths majority vote, from office, any officer, member of the Board, or appointee who has failed to faithfully fulfill the duties of his office. Removal from office shall constitute removal from the Board.

Section 2. Removal from office may be appealed to the general membership by the Officer, Member of the Board, or appointee affected. The general membership can repeal the action of the Board by two-thirds of the votes cast.

BYLAW XI Dissolution

Section 1. In the event of a voluntary or involuntary dissolution of the Aiken Jaycees, all assets of said corporation shall be distributed in the following manner:

A. The Treasurer of the Aiken Jaycees at the time of the dissolution shall determine all existing assets and liabilities of the corporation.

B. If dissolution is voluntary, once the assets and liabilities of the Aiken Jaycees are determined, the acting President of the Aiken Jaycees at the time of dissolution shall call a meeting within seven (7) days by written notice (regular mail or electronic) of the Board of Directors. At said meeting, the Board of Directors shall determine by majority vote the proper manner under the circumstances to settle all debts and liabilities. The Board of Directors and membership shall then determine by majority vote the disposition of the remaining assets of the Aiken Jaycees with the provision that upon dissolution, all assets remaining after settlement of the debts and liabilities of the Aiken Jaycees be distributed to the Camp Hope Foundation.

Section 2. Bylaw XI, as set forth under Dissolution, Section 1, is irrevocable without being overseen by an attorney.

POLICIES OF THE AIKEN JAYCEES

I

No alcoholic beverages shall be sold or containers displayed or opened after the official business session of the meeting is called to order, and this will prevail until adjournment.

II

The Jaybird will function at all regular meetings. His duty includes that of Sergeant-at-arms. Members who violate the Jaybird's rules will be fined \$. 25 for each violation. Appropriate attire shall be worn at these meetings.

III

The Planning phase of the Chairman's Planning Guide(CPG) report shall be submitted by the Project Chairman at least two weeks prior to the start of the actual project to the respective Vice-President for his/her approval. The Budget and Evaluation phases of the CPG shall be submitted to the respective Vice-President for his/her final approval prior to the final project report being presented to the Chapter.

IV

Due to the fact that the Chapter is a business that has many daily needs, the President and Board of Directors will occasionally have to make unplanned purchases or repairs. A quorum of the Board of Directors shall be authorized to spend up to \$500.00 for unbudgeted emergency purchases or repairs. Any unbudgeted expenditure greater than \$500.00 must be approved by two thirds vote of the members present at a regular or special meeting. Any purchase, whether budgeted or not, expected to exceed \$500.00 must have at least three competitive bids, unless the item is one that is only available through a single source.

V

TRAVEL POLICY

1. That persons traveling under Jaycee Business will receive reimbursement for purchase of gas (with receipts only).

2. All travel will be pre-approved by the Board prior to the trip.
3. Carpooling is expected.
4. Meals shall be reimbursed by receipt for members.
5. Room rates shall be approved by the President and Treasurer before reimbursement.
6. Travel resulting from normal day-to-day business is paid on the IRS mileage rate. Reimbursement shall be approved by the Board.
7. Only Board members shall be allowed to be reimbursed for expenses incurred with other Jaycee chapters.

Aiken Jaycee Past Presidents

| | | | |
|-------|---------------------|-------|------------------------|
| 1939 | Lewis Wise | 69-70 | J. Fred Sides |
| | Bill Lacey | 70-71 | C.M. Hanna |
| 39-40 | Joe Frasca | 71-72 | John G. Molony |
| 40-41 | Charles Simmons Jr. | 72-73 | Charles T. Watts |
| | L. R. Brice | 73-74 | Robert S. Westmoreland |
| 41-42 | C.H. Marvin Jr. | 74-75 | John D. Surles |
| | Al Slade | 75-76 | Roger F. Martin |
| 42-43 | G.A. Townes Jr. | 76-77 | G. Richard Freeman |
| 43-44 | W.A. Cooper Jr. | 77-78 | Henry F. Salley |
| 44-45 | E.H. Cashwell | 78-79 | David Boatwright |
| 45-46 | Charles Marvin Jr. | 79-80 | Ron Cherry |
| 46-47 | Leland Slade Jr. | | Stewart D. Maurice |
| 47-48 | Manning Owen | 80-81 | David Boatwright |
| 48-49 | Charles Thomas | 81-82 | Tom S. Rapp |
| 49-50 | Herman Blake Jr. | 82-83 | Lin Livingston |
| 50-51 | Gary Anderson Jr. | 83-84 | Ray Blanks |
| 51-52 | Robert Coppedge | 84-84 | Bob Parris |
| 52-53 | Robert Kenny Jr. | 85-86 | Jim Stewart |
| 53-54 | Alfred Dufour | 86-87 | Warren Lucas |
| 54-55 | Robert Kenny Jr. | 87-88 | Stan Price |
| 55-56 | Burnest Neel | | Suzie Helms |
| 56-57 | Raymond Kaplan | 88-89 | Tracy Smith |
| 57-58 | Marvin Smith | 89-90 | Michael Kramer |
| 58-59 | Glen Esdom | 90-91 | Roger Van Eck |
| | Jim Smith | 91-92 | Randy Stowe |
| 59-60 | George Kilmer | 92-93 | Joe O'Commor |
| 60-61 | Donald Caphton | 93-94 | Richard Mixson |
| 61-62 | Larry Rogers | 93-94 | Kim O' Connor |
| 62-63 | Doug Cox | 94-95 | Mike Fanning |
| 63-64 | Dick Britt | 96-97 | Dan Bullington |
| | Ken Nixon | 97-98 | Lisa Lown |
| 64-65 | Ronnie Ellis | 98-99 | Mary Wolf |
| | H. C. Coward | 99-00 | Tommy Molony |
| 65-66 | Jack Sawilowsky | 2000 | Laura Shelley |
| 66-67 | John G. Molony | 2001 | Tonya Mundy |
| 67-68 | George F. Seiglar | 2002 | Elaine Grice |
| 68-69 | James K. Gregory | 2003 | Tonya Mundy |

| | | | |
|---------|---------------|---------|-------------|
| 2004 | Avery Snipes | 2007-12 | Carey Sarka |
| 2005 | Shane Bagby | 2013 | Gina Kelly |
| 2006-07 | Sam Thompson | 2014-15 | Wes Jerrell |
| 2007 | Shane Bagby | | |
| 2007 | Eric Ferguson | | |